

MEETING MINUTES

Topic: House of Quality

Date, Time, Location: 12 September 2018, 5:30 PM, Capstone room

Minutes Recorded By: Casi Garcia

Attendees: Husain Alsaffar, Casi Garcia, Derek Pacheco, Nicholas Schulz

Table 1. Record of Meeting.

Time	Topics Discussed
5:30 PM	Introduce Agenda <ul style="list-style-type: none"> - Complete House of Quality - Customer Requirements, Design Requirements, Engineering Requirements, Benchmarking
5:40 PM	Additional Customer Requirements <ul style="list-style-type: none"> - Aesthetically Pleasing - Quiet - Audience Comfort
6:00 PM	Engineering Requirements <ul style="list-style-type: none"> - Time Usage: how long people use it for - Max. Weight: 2-3 ppl can lift - Dimensions: should fit through door - Power Specifications - Engineering Principles - Amount of Parts - Steps in Instructions - Interactivity: how many ppl use it - Noise Decibels
6:15 PM	From QFD Most Important Customer Needs <ul style="list-style-type: none"> - Interactive (5) - Recharge (5) - Entertaining (4) - Audience Comfort (4) Most Important Technical Requirements <ul style="list-style-type: none"> - Interactivity (1) - Time Usage (2) - Noise Decibels (3)
6:30 PM	Benchmarking Research Recharging Devices <ul style="list-style-type: none"> - Pavegen: Recharging Sidewalk - CSIRO Infinity Swing - NAU Yellow Bike Strengths, Weaknesses <ul style="list-style-type: none"> - All succeed in being interactive

	<ul style="list-style-type: none"> - All fail in recharge capabilities and portability - Other criteria fluctuate
7:00 PM (END)	Summarized Meeting <ul style="list-style-type: none"> - Complete presentation and practice, practice, practice - Next Meeting: Sunday, 16 September 2018, time tbd

Table 2. Tasks Assigned.

Task	Person Assigned	Due Date
Begin Presentation	Casi	09/16/18
Budget Research	Nick, Husain	09/16/18